MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND

AGENDA

September 28, 2016

1. Call to Oder – Sunshine Notice –
2. Roll Call –
3. Approval of Minutes – August 24, 2016

4. Administrator's Report – W. Kurtz

    a. Claims Synopsis
    b. Investments
    c. Resolution – Commissioner Jawidzik

5. Managed Care –
    a. Qual Care – D. Setzer – Claims Saving and Network Reports

6. Safety & Loss Control – Glen Kurtz
    James Gotay – Skyline
7. Finance Report – J Monzo
8. Closed Session – Claims Review – G. Kurtz
9. Old Business

10. New Business
    Membership Renewals – Dunellen, Jamesburg & Spotswood
11. Audience Comments
12. Bill List September 28, 2016
13. Adjourn

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BILLS LIST

2015-01	Salaries		$ 43,109.88
2016-01	Shelter Point Life	Dental Insurance	$ 848.95
2016-01	Oxford	Health Insurance	$ 13,541.63
2016-02	Governmental Risk Mgt Assocs	Operating Exp	$ 54,166.67
2016-02	Pastosa	Lunch – September	$ 300.00
2016-02	GRM	Records Storage	$ 540.39
2016-03	QualCare	Managed Care	$ 24,462.50
2016-02	ISO	Claims Search	$ 592.90
2016-04	DT Services	CDL Testing	$ 1,250.00
2016-04	Skyline Environmental	Training	$ 12,505.00
2016-01	JP Monzo	CFO	$ 1,615.00
2016-05	Sokel Behot	Coverage Counsel	$ 618.75
2016-12	Links	Oct Installment	$ 373,202.75
2016-12	Wells Fargo	Excess Prop	$ 168,684.00

MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND

Meeting

September 28, 2016

A meeting of the Middlesex County Municipal Joint Insurance Fund was held on Wednesday, September 28, 2016 at 1 Jocama Blvd, Suite 2B, Old Bridge, NJ. The meeting was called to Order at 12 :15 p.m. by Chairman Frederick Carr. Notices were placed in the newspapers and posted in accordance with the Open Public Meetings Act.

Roll call was taken by William Kurtz.

Present: Scott Frueh, Jamesburg; Maria Dellasala, Millstone Twp; Denise Biancamano, Milltown, Paul Clark, MCUA; Wayne Hamilton, Monroe; Joseph Merrit, New Brunswick Parking Authority; Thomas Loughlin, New Brunswick; Bernie Hvozdovic, South Brunswick; Anthony Cancro, Plainsboro; Kevin Boyle, Pompton Lakes; Frederick Carr, Joseph Zanga South River; Dawn McDonald Spotswood; Jay Delaney, Spring Lake Heights; Matthew Crane, Helmetta.

Also Present: William Kurtz, Executive Director; Glen T. Kurtz, Assistant Executive Director; Edward Testino, Attorney; Joseph Monzo, CFO; Donna Setzer Qual Lynx, James Gotay, Skyline; Dominic Cinelli; Brown & Brown; Craig Josephson, Pompton Lakes; Robin Raccioppi NAIMC Sean Kelly, Bordon Pearlman.

Chairman Carr read the Sunshine Notice into the record

Approval of Minutes – August 24, 2016

Approval of August 24, 2016 minutes. The minutes moved by Bernie Hvozdovic, seconded by Wayne Hamilton, and was approved by an all aye vote from the Executive Committee with the exception of Thomas Loughlin and Kevin Boyle abstaining.

Administrator's Report – William Kurtz

Claims Synopsis Claims Synopsis (see attached):

	2016	*2015*	*2001- 2015*
WC	51%	95%	116%
GL*	2%	8%	123%
AL	14%	36%	126%
Auto Physical Damage	110%	188%	116%
PROP	3%	14%	67%
AY/AL			116%

* includes public official and law enforcement liability

a) Investments – Bill provided the members with the schedule of investments as of 8/24/16 Total Investments of $10,791,351 and $2,186,615 in the administrative account.

Bill Kurtz advised the board Leon Sokel, Coverage Counsel to the JIF has merged with another firm, the new firm will be Cullen and Dykamn, on motion by Wayne Hamilton and seconded by Kevin Boyle and approved by an all aye vote of the Executive board to execute a new agreement with the new firm.

Qual-Lynx –

Donna Setzer gave Qual-Lynx report for the month of August Network Savings and Penetration Report to the committee. For August Qual-Lynx repriced 352 medical bills totaling $340,805.56 and approved $144,102. Network penetration for the month of 95%. For the year 2016, the JIF had a TOTALS of $3,433,887 medical bills repriced to $1,422,473.27 for a saving of $1,958,016.15 for a 57% savings and total network penetration of 94%. Donna advised the board she brought with her a new supply of Workers Compensation posters and I.D. cards for distribution to the members.

Safety & Loss Control – G. Kurtz

Glen advised the board he is getting feedback from some members and Skyline to update the Safety incentive program and expects to have a formal plan to be adopted by the board for implementation in 2017.

Glen provided the members of the board with reports through 8/24/16 of all new claims reported, claims closed and claims currently being pursued for subrogation. Recoveries to date on the General Claims System $14,515,911. and on the Workers Compensation system $2,693,406.

Glen advised the members the JIF will be hosting a Performance Management Training class to be held in Plainsboro on September 20, open to all members.

Skyline Environmental, Inc. – James Gotay

James Gotay provided members with an update of training to be held in August Trenching/Shoring/Excavation and Soil Mechanics held at the Borough of Spring Lake Heights.

Scheduled training for September and October, PPE in Bound Brook, Confined Space, borough of Spotswood, Lockout/ Tagout Borough of South River, Fall Protection Township of Plainsboro, Hazard Communication Borough of Spotswood and Plainsboro.

James Gotay advised members all Right to Know Surveys have been completed in a timely manner and process of distributed the books to all the members.

Finance Report – Joe Monzo

Joe provided the board with the September Finance and Expense Report as well as the Assessment receivable report.

Bill Kurtz, presented the Board with a resolution, honoring Commissioner Denise Jawidzik from Jamesburg with her years of Service to the JIF as she will be retiring from her

Employment with Jamesburg in November. On Motion from Dawn McDonald and seconded by Joseph Merritt and approved by an all aye vote of the Executive board to adopt the resolution.

Claims Litigation –

Moved by Thomas Loughlin, seconded by Joseph Merritt and approved by an all aye vote from the Executive Committee to go into closed session to discuss claims and potential litigation.

Moved by Dawn McDonald, seconded by Wayne Hamilton and approved by an all aye vote from the Executive Committee to return to open session.

Moved by Kevin Boyle, seconded by Wayne Hamilton and approved by an all aye vote from the Executive Board to accept the Claim File reserves.

Old Business –

Glen advised the board renewal surveys are do, if you haven't returned them please get them returned.

New Business

Bill Kurtz advised the Board we received renewal membership Resolutions from Jamesburg, Dunellen and Spotswood. On a motion Wayne Hamilton and seconded by Bernie Hvozdovic and approved by and all aye vote of the Executive Board to have the Chairman execute new Indemnity and Trust Agreements with the renewing members.

Glen advised the Board nine members membership renewals are up this December, Jamesburg, Dunellen, and Spotswood have renewed. South Brunswick, Carteret, Plainsboro and East Windsor have sent letters in advising of their intent to reserve their rights to explore alternatives. Helmetta and South Plainfield have not given notice.

Audience Comments. Comments non heard

Bill List – September 28, 2016

Moved by Kevin Boyle and seconded Bernie Hvozdovic, Bills List was approved by an all aye vote from the Executive Committee.

Adjourn – Approved unanimously to adjourn the meeting at 1:15 pm.

CLOSED SESSION

Moved by Dawn McDonald, seconded by Bernie Hvozdovic approved by an all aye vote from the Executive Board to accept the Claim File reserves.

Claim No.	Reserve
18077-01	$ 250,000.00
21493-01	$ 104,808.00
21651-01	$ 65,000.00
22551-01	$ 36,680.00
23023-01	$ 36,490.00
23240-03	$ 457,500.00
23493-01	$ 39,814.50
23738-03	$ 131,500.00
24535-02	$ 80,000.00
24587-01	$ 47,886.45
24786-01	$ 118,333.70
24934-02	$ 50,000.00
24979-01	$ 45,277.00
25596-01	$ 32,557.36
25663-01	$ 237,768.22
25687-01	$ 53,344.57
25696-01	$ 102,036.00
25909-01	$ 70,904.00
25918-01	$ 522,227.00
25929-01	$ 156,532.00
26096-01	$ 87,420.00